

**State of Utah, Department of Workforce Services
Wasatch North Regional Council Meeting Minutes
D.W.S. Ogden Employment Center, 480 27th Street
Wednesday, May 4th, 2005
7:30 A.M. to 9:00 A.M.**

Attendees:

Kathleen Alder (Past Chair)
Pamela Clark (Chair)
Commissioner Craig Dearden
Paul Evans
Colleen Gudreau
Harold Hess
Steven Hoellein
Gary Knapp
Commissioner Carol Page
Brent Petersen
David Peterson
Lynette Stevens
Tommy Smith
Kathy Worley
Randy Welsh
Jan Zogmaister

Computer Software Solutions
Executive Director, Family Support Center of Ogden
Weber County Commission
South Davis Community Hospital
Hill Air Force Base
State of Utah, Department of Workforce Services
Felt Auto Parts
Enable Industries
Davis County Commission
Davis Applied Technology College
Ogden-Weber Applied Technology College
Council Member, Morgan County
State of Utah, Division of Rehabilitation
Ogden Clinic
Utah Transit Authority
National Battery Sales

Excused:

Sharon Anderson
Byron Beck
Larry Facer
Mike Hadley
Cory Olson
John Petroff
Cecil Robinson
Mary Lou Seamons
Scott Sneddon
Julie Snowball
Chris Terry
Karen Thurber
Toni Ure
Mary Williams
Kathy Worley

Family Connection Center
Browning, Morgan County
Plumbers Local 348
Wells Fargo Bank
Manpower
J.P.'s #1 American Car Care
State of Utah, Division of Youth Corrections
Davis County School District
Clearfield Job Corp
Weber State University
America First Credit Union
Neighborhood Development Division
Chromalox
Utah Public Employees Association
Ogden Clinic Weber County

Department of Workforce Services Staff:

Dixie Baughman
Doyle Christensen
Lesnie Foster
Debbie Herr
Susan Hill
Anthony Kelly
Kathleen Leiker
Eileen Moore
Deby Nordfelt
Greg Paras
Gaylene Pebley
Carrie Peterson
Alex Yei

Employment Counseling Program Specialist
Administrative Services Manager
Employment Counseling Program Specialist
Regional Program Team Manager
Council Support Liaison
Ogden Employment Center Business Consultant
South Davis Center Manager
Workforce Services Specialist II
Workforce Services Specialist II
Roy Employment Center Manager
Clearfield Area Manager
Administrative Secretary
Ogden Eligibility Service Center Manager

The meeting was called to order at 7:30 a.m.

1. Welcome

Pamela Clark, Regional Council Chair, welcomed all Council members, and Department of Workforce Services staff to the meeting. The quorum for the meeting was established with sufficient attendance of voting council members to carry all action items and motions.

New member, Craig Dearden, of Weber County Commission, was introduced to the group.

Pam introduced Gaylene Pebley, D.W.S. Clearfield E.C. Manager, and Dixie Baughman, D.W.S. Program Specialist.

Pamela reported that Gary Knapp, of Enable Industries, was asked by the Executive Board to serve in the capacity of Vice Chair for the Wasatch North Regional Council.

Steve Hoellein made the motion to approve the Executive Board's recommendation to elect Gary Knapp as the Chair of the Wasatch North Regional Council effective July 1, 2005. Brent Petersen seconded, and the Council unanimously approved the motion.

2. Consent Calendar Action Items

Pamela Clark called for a motion to approve the minutes from the January 5th, 2005 meeting.

Action: Commissioner Carol Page made the motion, Steve Hoellein seconded, and the Council unanimously approved the January 5th, 2005 Wasatch North Regional Council meeting minutes.

3. Task Force Reports

A. Community Building and Families

The Task Force was unable to hold the scheduled meeting. The report was continued to the next full Council meeting.

B. Training Employers and Marketing Task Force

Brent Peterson, Co-Chair, provided a report from the April 6th task force meeting.

- The new mission statement was presented: "The mission of the Training Employers and Marketing Task Force is to market the employment and training (including apprenticeship) information, to educate employers, educators, parents, and students."
- The task force has will make a presentation to market DWS services to local Chambers of Commerce and Opening Institutes for each of the local school districts in the region.
- Pam Clark recommended hosting a Chamber of Commerce meeting to provide D.W.S. with the opportunity to advertise the D.W.S. services that are available to employers. The cost of \$1,000 would sponsor the Chamber of Commerce meeting, and would provide the task force with 10-minutes time to present at the meeting. The task force has been working to meet with the Chambers of Commerce to inform the representatives of the employment and training services that are available. The goal will be to present the information in August.
- The cost of the presentation is being waived by the Davis Chamber of Commerce.
- Brent made a motion for the Council to approve D.W.S. to fund \$1,000 to provide the same presentation at the Weber Chamber of Commerce meeting. This would allow the task force to contact all of the employers in Weber area. Brent proposed the presentation as the best way to contact employers to inform them of D.W.S. as a resource. In addition to the presentation, an article would be included in the newsletter, which would be sent to all chamber members from Ogden to Provo. The information would also be presented on Davis Cable Channel 17.
- Tommy Smith will take the proposal for the presentation to the Ogden Weber Chamber of Commerce meeting.

Decision: Harold Hess, D.W.S. North Region Director, approved \$1,000 to support the task force presentation.

- Gary Kennison, D.W.S. Program Specialist, is working on the Career Lattice concept.

Brent thanked the Council members for their support with the task force goals. He added that the \$1,000 would not be needed until after the Chamber contacts are made.

Action: Gary Knapp made the motion, Rand Welsh seconded, and the Council unanimously approved the Training Employers and Marketing Task Force report.

C. Facilities Task Force

Kathleen Alder reported the task force would meet prior to the next full Council meeting.

4. Regional Youth Council Reports

A. Youth Council Report

Jan Zogmaister, State Youth Council Chair, provided an informational overview of the April 5th meeting.

- The Youth Council met and discussed the goals from the planning meeting. Outreach for youth services is being provided in Davis, Weber, and Morgan Counties. The funding for the youth services needs to be expended by June 30th. The Youth Council is monitoring the funds that need to be expended and the Futures Through Training contractor.
- A community service project is being sponsored by the youth to honor and support a Utah military unit that will be deployed. The youth are planning a farewell party for the military families. Jan reported the project has received excellent press.

***Action:** Lynette Stevens made the motion to vote to approve the Youth Council's report. Steve Hoellein seconded the motion, and the Council unanimously approved the report.

5. Council of Councils Meeting Report

Jan Zogmaister provided a report on the highlights of the Council of Councils meeting held March 10th. The Youth Council members were provided with an opportunity to include their input on the State Council plan. Jan reported that the plan is out for public comment. Jan reported that there is new leadership for the Council and the planning session was a remarkable process to go through. Jan reported that she felt good about the plan, both from a Council perspective and the Youth Council perspective. The next meeting is in July.

6. State Youth Council Update

Jan Zogmaister commended the Council for their good work and for supporting the work being done by the Youth Council.

The North Region has piloted a program to meet the Governor's initiative and to meet the federal requirements to transition the foster-care youth to adulthood (T.A.L.). The Council has asked the Department of Labor to count the out-of-school youth enrolled in the pilot program. The Youth Council expects that their response will be favorable to the request.

7. Regional Director's Report

Harold Hess, D.W.S. North Region Director, informed Council members of the following Departmental information:

- Tawni Downing has been selected as the Executive Director for the Department of Workforce Services. She has announced two new deputy directors;
 - Christopher Love, who will have oversight responsibility for the unemployment insurance program as well as regional operations that include 38 "One-Stop" Employment Centers that provide supportive services and employment related services to the citizens of the State of Utah.
 - John Nixon, who will continue in his role as Chief Financial Officer as well as have responsibility for administrative, policy, and workforce development.

- Harold reported that a number of directorship positions have been reassigned.
- Of the fifty F.T.E.s that were approved for the department through June of 2006, thirteen positions will remain in the North Region.
- Harold reported the Department is in “good hands” and that the North Region is doing well. He thanked the Council members for their support.

8. **Other Business**

Steven Hoellein reported that the automotive industry is experiencing a shortage of 90,000 technicians nationwide. Steve reported that those in the automotive industry are not using the Department of Workforce Services to partner to address the shortage. However, the automotive industry has realized that they need to use D.W.S. to resolve the shortage to balance the employer's need for employees. Steve recommended connecting the employers in the industry with the D.W.S. services and education services that are available.

Debbie Herr, Regional Program Manager, introduced Dixie Baughman as a D.W.S. Employment Counseling Program Specialist.

Lesnie Foster, D.W.S. Employment Counseling Program Specialist, will be involved with the Youth Council. She provided information about the incumbent worker program and informed the Council members of the qualifying criteria. Incumbent workers are defined as someone who is currently employed and need their skills upgraded. Council members were encouraged to share information with employers about incumbent worker training. Lesnie will request the contact phone number and Susan Hill will e-mail it out to the Council members.

Randy Welsh, of Utah Transit Authority (U.T.A.), reported that U.T.A. has applied and received an incumbent worker program. Randy clarified that the program has been awarded to Utah Rural Specialized Transportation and will support the development of the curriculum to provide the initial training program, which will then be maintained by the U.T.A.

Colleen Gudreau, Hill Air Force Base, talked about the topic of base realignment and closure (B.R.A.C.). She reported that on or about May 16th, Secretary of Defense, Donald Rumsfeld, would be presenting the proposed B.R.A.C. Colleen reported that at Hill Air Force Base, they are trying to put out as much information as possible about the alternatives to minimize employee and community concerns. Secretary of Defense, Rumsfeld has indicated that this B.R.A.C. will primarily involve workload realignment. Colleen reported that Hill Air Force Base would be identifying and working with their community partners to work through this transition. Colleen recommended that questions regarding the changes be directed to Mary Lou Trainer in the Public Affairs Office.

Kathleen informed the Council members that Wayne Bates, who had previously served on the Wasatch North Regional Council, passed away.

Commissioner Carol Page asked if the Council could send a card to support the families and Council members with issues they are addressing.

9. **Public Comment**

No general public representatives or non-members of the Regional Council attended the meeting.

10. **Adjourn**

The meeting was adjourned at 9:00 a.m.